

Terms and Conditions

Unless stated otherwise, following terms and conditions applies to all training courses listed in the catalogue.

Registration

- > Registration, together with payment, should be made 10 working days prior to the course commencement date
- > Confirmation of acceptance will be made 10 working days prior to the course commencement date by email, fax or mail
- > If a class is filled, you will be placed on the waiting list or offered a later course. In any event, you will be kept notified of your status.

Tuition Fee

- > Course fees are payable in advance. A Cheque, Demand Draft or Purchase order for the full amount of tuition fee must accompany the Training registration form.
- > Payment can be made by DD/Cheque payable to Schneider Electric FZE , payable in Dubai, UAE or by wire transfer to Account number: 02 042488 001 02 0/93, Calyon Corporate and Investment bank, Dubai World Trade Centre, level 32, PO Box No: 9256, Dubai, UAE. SWIFT Code: BSUIAEAD
- > The Cost of training course provided in the catalogue is applicable per participant and when the training is conducted in Schneider Electric office in Dubai.
- > Supplying of all course writing materials, all relevant technical reference material, lunch, refreshments, and the use of training equipment are included in the tuition fee.
- > Prices are shown in US dollars and are subject to change without notice.
- > Provisional reservations without payment are subject to cancellation 10 working days prior to the course commencement date in order to accommodate those on the waiting list.

Cancellation Policy

- > No refund will be made in case of cancellation or absence of participants. However, suitably qualified replacements can be accommodated against cancellation, provided they register prior to commencement on the first day of the course.

Expenses

- > Participants are responsible for arranging and paying their travel, hotel and living expenses. Information on local hotels and transportation is available upon request.

General

- > Insufficient enrolment - Schneider Electric FZE reserves the right to cancel any course. In this event, you will be notified immediately, and either fully refunded, or the tuition applied to a future course.
- > It is the responsibility of your organisation to ensure that the trainees attending have sufficient prior knowledge and experience to benefit from attendance at the course. Please note the pre-requisites shown in the detailed descriptions of the courses.
- > A Training Certificate based on the performance and attendance will be issued to the participants
- > Schneider Electric FZE reserves the right to change course schedules, discontinue courses, modify course content, limit class size, and cancel courses.

Copyright

Course documentation, hand-outs, software programs and any other teaching aids provided as part of the course are subject to the normal laws of Copyright. Attendance at a course does not confer any right to reproduce such information, or to disclose it to a third party, without the prior written permission of Schneider Electric FZE. No audio or visual recording of Schneider Electric training courses, or of Schneider Electric personnel teaching such courses, may be taken or reproduced electronically without prior written consent.
